

APPLICATION FOR EMPLOYMENT

The personal information on this form is collected under the Provincial Freedom of Information and Protection Privacy Act and in accordance with the Provincial Human Rights Act. The information will be used to assess applicant qualifications as they pertain to appointments and/or employment in the position indicated below.

Employment Data

Date: _____ Type of Employment PT, FT Summer Student

Position Applied For: _____

Where did you learn of this job? Newspaper _____ Company Posting _____ Other (Identify) _____

Have you ever worked for us before? Yes _____ No _____ If yes, when? _____

If hired, when can you begin work? _____ Expected Salary: _____

Hours of availability for work (place a checkmark in the applicable box to indicate you are available):

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Days							
Evenings							
Overnight							

Personal Information

Name: _____
 Last _____ First _____

Home Phone: _____ Alternate Phone: _____

Email: _____

Mailing Address: _____

Are you legally entitled to work in Canada? Yes _____ No _____

Have you ever been convicted of a criminal offence for which you have not been pardoned? Yes _____ No _____

Languages Spoken: English: Yes _____ No _____ Other: Yes _____ No _____ If yes, list: _____

Languages Read: English: Yes _____ No _____ Other: Yes _____ No _____ If yes, list: _____

Education and Training

All successful candidates are required to possess a Standard First Aid and CPR with AED certificate, prior to employment. Do you have a current First Aid and CPR with AED certificate? Yes _____ No _____

If no, are you willing to obtain it? Yes _____ No _____

Do you currently possess a valid NVCPI card? Yes _____ No _____

Do you have a valid Vulnerable Sector Police Check? Yes _____ No _____
 (not more than 3 months old)

Middlesex Community Living operates 24 hours a day, 7 days a week. Flexibility in working hours is a requirement. This includes working days, afternoons, evenings, nights, weekends and public holidays.

Are you available to work a minimum of 15 hours biweekly? This could be more hours during peak times. (You will be assigned a master line but extra shifts are available through our call-in process.)	Yes	No
Are you available to pick up extra shifts through our call-in process?	Yes	No
Are you able to commit to working weekends?	Yes	No
Are you available to work days?	Yes	No
Are you available to work evenings?	Yes	No
Are you available to work nights?	Yes	No
Are you available to work Public Holidays?	Yes	No
Do you feel comfortable doing personal care as this could be part of the job?	Yes	No
Do you have experience working with people with high behaviours as this could be part of your job?	Yes	No

Declaration (Please read carefully.)

I certify that the information provided in this application is true and complete to the best of my knowledge. I realize that you will rely on this information in engaging and in continuing my employment. I also realize that this information may be verified and that any misrepresentation of the facts and any false; misleading, or incomplete information may constitute grounds for immediate dismissal from employment.

Signature:

Date: