



## Request for Documentation in Alternative Format

Middlesex Community Living is committed to providing information in the format that meets your needs. If you need information in an alternate format, please use this form and let us know what format will work for you.

Alternatively, please call (519) 245-1301 and make your request over the phone.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of Document Required: \_\_\_\_\_

Additional Description of Document: \_\_\_\_\_

Format Requested – Please indicate any specific technical needs:  
(e.g. simple language, Braille, html, text, etc.)

\_\_\_\_\_  
\_\_\_\_\_

Dated information is required: \_\_\_\_\_

**Return this form by mail/fax to:**  
Middlesex Community Living  
82 Front Street West, Strathroy ON, N7G 1X7  
519-245-5654

**Return this form by email to:**  
mclgeneral@middlesexcl.on.ca

Internal Use – To be completed by Middlesex Community Living:		
Date Received	Documents Originating Department/Contact	Date Completed

*Protecting your privacy is very important to us. Our policy is to carefully guard any personal information you share with us. For more information, see our Privacy Policy*